

**Town Center Area CID Regular Meeting**  
**June 28, 2011**  
**7:30 AM**  
**245 TownPark Drive, Kennesaw, GA**

**Board Members:** Mason Zimmerman, Kerry O'Brien, Karl Vittery, Kelly Keappler, Ed Allen  
**County:** Faye DiMassimo, Commissioner JoAnne Birrell, Dan McDuff, Mike Cates, Mike Wright, and Cathy Brown  
**Staff:** Lanie Shipp, Mary Lou Stephens, Robert Maddux, and Lynn Rainey  
**Guests:** Jim Croy, Croy Engineering, Matt Houser, Shaw Group, Tim Preece and Haley Fleming, ARCADIS, Maliaka Rivers, CCID

**Chairman Zimmerman called the meeting to order at 7:36.**

**Amended Rules of Procedure - A motion, which had been duly noticed as required, to insert the following item to the TCACID Rules of Procedure, was unanimously adopted. 4.5 Telephone Conference Calls.** *Directors may participate in a meeting of the Board or committee by means of conference telephone or similar communications equipment if all persons participating in the meeting can hear each other. Further, at least one staff member or Board member must be physically present at a meeting location within the District and at a time provided in the notice of the meeting, with a speakerphone in use so that the public may hear all discussion and votes. Participation in a meeting pursuant to this Rule constitutes presence in person at such meeting.*

**A motion to adopt the minutes of the May 24, 2011 board meeting was unanimously approved.**

**Treasurer's Report** -Kerry O'Brien reviewed the Financial Reports for the month ending May 31, 2011. **The board unanimously approved the Financial Reports and General & Administrative expenses in the amount of \$8,066.33, bringing the total of June Expenses to \$341,517.45.**

**Chairman's Report** – Mason greeted guests and commented on an article on the front page of *The NY Times*, *A Congressman's Pet Project; a Railroad's Boon*, and the role of MAVEN.

**Executive Director's Report** - Lanie presented the following relative to the Busbee-Frey project:

- Previously mentioned review charges now brought from GDOT to CCDOT and passed down to the CID.
  - The Infrastructure Committee heard from Faye DiMassimo regarding the GDOT review charges and had full discussion on it. Lanie presented the committee's recommendation, which was followed by a full discussion between the board and staff. There was further discussion about the revised draft proposal by CCDOT to TCACID for a CFA (Cobb Framework Agreement), presented today.
  - **Upon motion by Ed Allen, unanimous vote, the chairman was authorized to spend up to \$50,000 for a GDOT Review of the Busbee-Frey Project documents, subject to the chairman's review and his approval and execution of the CFA.**
- Two documents from the county were distributed:

- 1) GDOT CCDOT PFA (Project Framework Agreement)
- 2) Modified language of the draft CFA between county and TCACID. Faye gave further explanation of the reason for the need for the agreement, and more clarity in language the county added last night. She added that this was intended as a relationship-builder and commitment-builder. Since this is the first the county has presented to anyone for acceptance, it has been developed to be specific to this project but in a way in can be tailored to future project CFAs. These will be similar to the PFA (Project Framework Agreement), required by county when state or federal funds are involved. Further negotiations will take place to reach a final agreement.

**Election of Officers** - Lynn led the BOD through the election procedure and, upon **Kelly Keappler's** motion, the following slate was unanimously elected:

**Chairman - Mason Zimmerman**  
**Vice-Chairman - Skip Spann**

**Secretary - Lanie Shipp**  
**Treasurer - Kerry O'Brien**

**Communications** - Mary Lou Stephens reviewed several points:

- There is an annual report behind Tab 5 as well as the monthly report
- The Communications team has represented the TCACID at a variety of meetings including: KSU Stakeholders' Transit Feasibility Study, the ULI Infrastructure Summit, The Cobb Commission Chairman's Transit Summit, a small luncheon for Congressman John Mica, Chairman of the Transportation and Infrastructure Committee, and the first local Public Transit meeting for TSPLOST.
- LocalZOOM nominated CCH SFS for a PACE Award, much like one for which they nominated Heidelberg a few years ago. Results will not be known until October.
- LocalZOOM has continued to work with the TMA Network/CAC Alliance in meetings with new ARC management staff for TMAs regarding contracting/reporting, 100% money vs. 80-20, and other issues.
- LocalZOOM has negotiated with Clean Air Campaign to transition regional commuter programs to the CAC, the transition, as far as meetings and introduction to the CID employers, beginning July 1.

**Project Reports** - Robert Maddux:

- **Noonday Creek Trail** - Dan McDuff reported on Noonday Creek Trail Phase 2C - Funding has been secured and authorization given to advertise July 15. Bids will be in August 11. The budget is being tracked and the county is confident with progress on this. Redesign is about 80% complete. The low bidder will be asked to rebid based on the redesign and that is likely take about two weeks. Construction should begin in September or October. Robert mentioned to Dan that the QOL would like a copy of any design drawing as soon as those are available.
- **S. Barrett Greers Chapel Rd.** - Wall almost complete; trees planned for median were larger than county's standard so Crepe Myrtles will be used, which could reduce the cost. Due to hot weather, and no irrigation available, the plantings will not occur until September 15.
- **Big Shanty I** - One portion has been dormant while opposite side is being worked; most of the work off site but apparently on schedule.
- **Big Shanty II** - All irrigation controls in; small issue with utilities on site but progressing on schedule. Robert asked Michael Cates to give more definite schedule by the next meeting.
- **Landscape Improvements** - Trying to get Landscaping Strategy and wanting to meet with county on that. Want to make certain CID doesn't plan something that county cannot maintain.

- **I575/Barrett** – Dan said James is tracking it and they are beginning to acquire ROW. No dirt will be moved until after the 1<sup>st</sup> of the year.
- **SCATS** – Bid received at \$3.4 million after an estimated \$4.7--- all 100% GDOT funded. Contract will be placed before BOC July 12 with an 18-month time frame, implemented in segments, not disrupting traffic, and offering earlier, partial benefits.
- **Gateway Signage** - Tabled for now for lack of funding

**County Remarks** - Commissioner Birrell mentioned Hidden Forrest Phase 2 is progressing.

**Other Business:**

Mason announced that the next regular board meeting is July 26, 2011 at 7:30 A.M., same location.

**With no further business, the meeting was adjourned at 8:36 A.M.**

APPROVED BY THE BOARD this \_\_\_\_ day of \_\_\_\_\_, 2011.

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Lanie Shipp, Executive Director