

**Town Center Area CID Regular Meeting**  
**August 23, 2011**  
**7:30 AM**  
**245 TownPark Drive, Kennesaw, GA**

**Board Members:** Mason Zimmerman, Kelly Keappler, Ed Allen, and Karl Vittery  
**County:** Commissioner Helen Goreham, Commissioner JoAnn Birrell, Faye DiMassimo, Dan McDuff, Mike Wright, Kate Berry, and Cathy Brown  
**Staff:** Lanie Shipp, Mary Lou Stephens, Robert Maddux, and Lynn Rainey  
**Guests:** Tim Preece and Shamir Poudel, ARCADIS, Greg Teague and Chris Rideout, Croy Engineering, Holly Bass and Lindsey Burruss, CCVB, Derrick Vincent, Jacobs, Ben Clopper, Florence & Hutcheson, and Jon Gillooly, MDJ,

**Chairman Mason Zimmerman called the meeting to order at 7:39** and announced that there was no quorum but he would hear reports, taking no action until the quorum was established. Karl Vittery had been reached and was en route after an unavoidable delay.

Minutes of the July 26, 2011 board meeting were postponed until later in the meeting.

**Treasurer's Report** – Was postponed until later in the meeting.

In the absence of Kerry O'Brien, Lanie reminded the board that the full reports were in their notebooks, as previously furnished and the approval of expenses was postponed.

**Chairman's Report** – Mason acknowledged guests. He shared a 50-year-old article in Atlanta Business Chronicle regarding transit needs in metro-Atlanta. He applauded Lanie and Kerry for their wise leadership in conservative financial projections that have been in line with declining tax revenue. He thanked Mary Lou for the communications efforts by email and web uploads.

**Executive Director's Report** - Lanie reported on several items from the Planning Committee:

- **South Barrett Study** – Shamir Poudel made a presentation of a proposal from ARCADIS for a Concept Phase of the area originally referred to as the So Barrett Parkway Reliever. The scope would cover Roadway, Traffic and Environmental Screening for a cost not to exceed \$53,085.81. This is \$20,000 less than what had been discussed, due to a partnership with CDOT for the engineering portion. Kelly added detail from the results of the committee and stated the committee would like to move forward on this study. Action was deferred until Karl Vittery could join the meeting.

**Karl Vittery joined the meeting.**

- **LCI Bike Trail** – by Tim Preece of ARCADIS proposing a submission for LCI funds for implementation of bike lanes on Busbee Parkway to Town Center Ring Road giving access to Noonday Creek. This was submitted in 2010 to ARC as a possible project. At that time, the bike lanes went from Frey Road to Town Center but this proposal is only for the portion south of Chastain. The Bike Lane application is due September 23<sup>rd</sup> and needs a commitment from the TCACID for the local share that would be approximately \$230,000 on a \$1,150,000 award. Also, if the project were to be approved there would be an additional estimated \$20,000 to \$30,000 for a Scoping Phase by GDOT. Kelly gave several points made in the committee, both for and against the proposal. It was clarified that the money for the Scoping Phase would not be committed until July 2012. **On behalf of the committee, Kelly moved, and it was unanimously adopted, that a \$1,150, 000 grant application be**

**made to ARC for LCI 80% funding, with the understanding that a Scoping Phase will also be funded by the CID and that Lanie is authorized to write a letter to the ARC on behalf of the TCACID, making such commitment.**

- **LCI Update** – Tim presented a recommendation that the BOD consider a proposal to begin an early process of updating the LCI, which is required after ten years. The end of this calendar year will be the end of year eight. It is recommended that in doing so, the CID could look at expanding the boundaries of the study for future implementation funds. Ten-year updates are typically \$100,000. ARC funds up to 50% of those who receive a grant. Application would be submitted in November, awards announced in February 2012. Having KSU fully on board would be critical to success of the application. **The board will discuss this more fully in the forthcoming work session.**
- The chairman returned to the **South Barrett Study. A motion by Kelly was unanimously approved to contract with ARCADIS for a Concept Phase (Roadway, Traffic and Environmental Screening) of the area originally referred to as the So Barrett Parkway Reliever for a cost not to exceed \$53,085.81.**
- **CFA** – Lynn reviewed the need for this Cobb Framework Agreement. He and the county attorney's office are still working out a few last details but are close to final language, which will again be circulated to the board. Lynn thanked Kate Berry and Faye DiMassimo for their assistance in this and stated that a good document with clarity of responsibilities and liabilities will be the result. This will come back to the board for action next month.

The chairman returned to previous items that had been postponed earlier in the meeting:

- **The board unanimously approved the Financial Reports and General & Administrative expenses in the amount of \$5,170.57.** Lanie thanked the county for the handling of invoices on the construction of Big Shanty Phase 2. It is allowing a smooth process of reimbursement by SRTA. **The Minutes of the July 26, 2011 board meeting were unanimously approved.**

#### **Project Reports** - Robert Maddux:

- **I-575 @ Mall Blvd & Barrett Pkwy** – Working on ROW acquisition
- **Noonday Creek Trail 2C** – There has been an extension on receiving bidding. There are 21 bidders.
- **Landscape at Greer's Chapel** – scheduled to begin September 15, requiring about a month to complete.
- **Big Shanty Connector Phase 1 & 2** – Substantial progress in past month. There are still potential delays on Phase 2, but they are not new issues.
- **Gateway Landscaping grant** – Working with GDOT - **Robert to try again today to meet with the representative on that.**
- **Maintenance Strategy** – CCDOT has new plans in place with the community for sponsorships.

#### **County Remarks** –

- Faye DiMassimo announced that the design has been done for the right turn lane on the **Home Center Drive at Barrett Blvd intersection.** Project is germane to an existing SPLOST project (Barrett Parkway @ Home Center Drive) that is within the scope to handle the engineering and construction for a cost of just under \$117,000. The county was happy to assume this responsibility. Karl expressed his thanks to the county.

- Faye also reminded the board that the Busbee-Frey project is currently positioned well within the TSPLOST, the final list of which is not to be decided until October. The county has already collaborated with the CID on this project, with the CID paying for the PE costs, and the county orchestrating the bridge competition. The local SPLOST includes half of the R/W funding. The remaining R/w costs and all of the construction costs remain in the TIP.
- Faye extended an invitation for a **Strategic Partnership Planning Session** to develop a strategic plan for the projects and initiatives that the CCDOT and TCACID will support over the next 3-5 years as well as a 10 year vision. Lanie will coordinate dates for this meeting, to be hosted at CCDOT.

**Other Business:**

Mason asked Robert to take some photographs of the portion of the Trail that is outside of the CID, but is the connection to the Mountain Trail along Old 41.

Mason announced that the next regular board meeting is September 27, 2011 at 7:30 A.M., same location.

A work session will be held September 20 at 8:30 A.M.

**With no further business, the meeting was adjourned at 8:55 A.M.**

APPROVED BY THE BOARD this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

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Lanie Shipp, Executive Director