

Town Center Area CID Regular Meeting

September 28, 2010

7:30 AM

245 TownPark Drive, Kennesaw, GA

Board Members: Mason Zimmerman, Skip Spann, Kerry O'Brien, Ed Allen, Kelly Keappler, Karl Vittery
County: Joann Birrell – Commissioner-Elect, Dan McDuff, Mike Wright, Cathy Brown
Staff: Lanie Shipp, Robert Maddux, Mary Lou Stephens, Joel Stone, Lynn Rainey
Guests: Keith Franklin and Ben Clopper, Florence & Hutcheson; Jim Croy, Chris Rideout, and Greg Teague, Croy Engineering; James Hudgins, Tim Preece, Arcadis; Derrick Vincent, Jacobs Engineering; Jenny Hammett

Chairman Zimmerman called the meeting to order at 7:35 am.

Minutes of the August 24 board meeting were unanimously approved.

Treasurer's Report

Kerry O'Brien reviewed the Financial Reports for the month ending August 31, 2010. **The board unanimously approved the Financial Reports for August and General & Administrative expenses for September in the amount of \$41,995.94.** He reviewed the budget document and reported that no variances were out of line other than the Adaptive Timing which had an additional \$450,000 committed beyond the original projections. He will speak with Jennine and make another adjustment to the spreadsheet on that particular item and then the full document with backup spreadsheets will be distributed by email to BOD.

Chairman's Report - Mason referred to AJC article regarding John's Creek's Gateway Signs. He also mentioned the 2012 Tax Referendum that this BOD will be asked soon for funding of an educational effort. Lynn offered to send to the Directors a memorandum about the Metro Atlanta Voter Education Network, Inc.

Executive Director's Report – Lanie asked the BOD to **amend the July 27, 2010 CID minutes, which was unanimously approved in the following manner with a single vote: 1) by inserting, in the first sentence, the words “on the Busbee-Frey Project,” between the words “options” and “brought”; and, 2) by striking, in the last statement in that section, “\$600,000” and inserting “\$594,250.** The reason for this was to identify the project and to correct the exact amount. Thus amended the two new areas then read: 1) *Review of several options on the Busbee Frey Project brought back to CID by the committee.* And, 2) *After lengthy discussion on both sides, option #2 was chosen and a motion to approve \$594,250 funding with this committee to have monthly oversight meetings with the consultants, passed 5-2.*

Lanie reported Karl Vittery's two-year term as the TCACID's appointment to the **Airport Advisory Board** has expired and he has agreed to serve for another two-year term. **The BOD unanimously approved Karl's appointment for another two-year term.**

Upon motion by Skip, the BOD **unanimously agreed to follow the recommendation of the Quality of Life Committee to allow Tim Miller to proceed with the Temporary Landscaping signs at a cost not to exceed \$1,802 for 6 “temporary” signs installed.**

Big Shanty Extension Signs – The 2 signs to identify the project as being brought by TCACID, CDOT, GDOT and Recovery Act are being manufactured by CW Mathews, at no charge, and will be erected when GDOT provides approval for exact locations, hopefully within the next two or three weeks.

A Work Session was set for October 12, 10 a.m. to 12 noon.

Communications - Mary Lou Stephens provided a written monthly activity report verbally noting the following highlights: Educational information about **Referendum 3** is on two places on the web, as is information from the Cobb County regarding the county SPLOST meetings, which are to be held around the county for public input. Both of these SPLOST issues will be covered in the October issue of LocalZOOM. **Trail Ribbon Cutting** successful with large attendance. The first Periodical report, given the name **'Round**

Town, has been printed and approximately 350 mailed. It is posted in full on the web site. Participation in planning and executing of the two sets of **signs** previously mentioned in Lanie's report. Mary Lou and Alison Paul attended a top level (including the CEO of the parent company Wolter's Klower) Open House and Tour at the renovated and expanded space at **CCH Small Firm Services** on Chastain Meadows. They met individually with the president, the director of HR, and several others. On a subsequent day, Lanie and Mary Lou met at length with the president of CCH and he provided a tour of the entire hi-tech facility. LocalZOOM has an outstanding relationship with the company and Outreach staff Alison and Jennine, are expanding their work with the employees of this company. Mary Lou announced the **Planning Committee** will meet once immediately after this meeting to discuss the Land Use Plan (result of previous Stakeholders meetings) and, again on **Tuesday, October 5th**, to hear the KSU presentation of their transit study. The Quality of Life regular meeting follows that October 5 meeting.

At 8:00 a.m. the Regular Meeting was recessed in order to have the Caucus of Electors to convene in order to fill the vacant position of Post 1. Lynn Rainey conducted the Caucus. The Rules of the Caucus were unanimously adopted. Nominations from the floor were: Jeff Gramlich of CCH nominated by Skip Spann; Russell Rogers of Bank of America was nominated by Karl Vittery; Jenny Hammett of Diodati Properties was nominated by Ed Allen. Lynn instructed the Electors how to cast their ballots. Ballots were marked and provided to Lynn for counting. Lynn announced the results of the ballots. The majority vote was cast for Russell Rogers and he was declared duly elected for the remaining term of Post 1

After motion by Mason, the Caucus adjourned by unanimous vote and the Regular Meeting resumed at 8:15 A.M.

Master Plan - Joel Stone reported that the consultants have reviewed and summarized the input received from two stakeholder group meetings and were prepared to review that information with the Planning Committee in their meeting in the CID Suite, immediately upon adjournment of the current meeting. That Committee will see presented the "Hybrid" Development Plan and give comments. This will lead to the significant step of determining the rate of future growth and development of the area, thus determining further plans for the CID.

Mason presented a small gift to Jenny Hammett to take to her sister, Gina Diodati, who recently left the Board after three years of dedicated service.

Project Reports - Robert Maddux reported on:

- **Noonday Creek Trail** - At the request of the QOL Committee, CDOT had their contractor for 2A place a Type 3 Barrier at the end of the 2B Trail at Cobb Parkway, along with a Sidewalk Closed Sign, to prevent cyclists from suddenly ending up on Cobb Parkway. 2A should begin immediately. Right of Way for 2C (Barrett Lakes to Bells Ferry) has been obtained.
- **S. Barrett/Greer/s Chapel** - Right hand turn is complete. Paving and striping has been installed. There is some concrete curb work and dressing remaining but all should be substantially complete Thursday, September 28. Impact to the community should be great. The traffic signal reconfiguration should be 100% complete by Thursday.
- **Landscaping** – ValleyCrest Landscaping has agreed to replace the bushes along Barrett Parkway and more than half the bushes along Chastain Road. One type of flower will be replaced with a different type. Barrett Parkway wall installation should be completed by November 5.
- **Big Shanty Extension – Phase 1** - Both sides of the culvert are complete and up to grade. Now waiting on detour lanes to be completed on I75. **Phase 3** - The portion of the extension under I-75 is on schedule but the portion under I-575 expects a four-month delay. The Big Shanty Extension toward Chastain (**Phase 2**) has not been released for bid. Dan McDuff added that the Corps of Engineers has the plans on it and the County has the Cash Flow Analysis, and hopes to have Notice to Proceed in January. This is scheduling the full project "as is" and not separating out the bridge. Dan will send the new cash flow distribution sheet electronically to Lanie who will distribute to all those who need it (Infrastructure Committee, Croy Engineering, etc.)

County Remarks – Dan said that the **Design Contest for the Busbee/Frey Bridge** continues and is at midpoint. Six teams, with three students on each team, one member of each team representing each of the three local Post Secondary Schools – Kennesaw State University, Southern Polytechnic University and Chattahoochee Technical College, are proceeding as planned. The Blue Ribbon Panel includes Mason and Skip as the CID representatives. Other judges are: Presidents Dr. Dan Papp, Dr. Lisa Rossbacher, and Dr. Sanford Chandler, Chairman Tim Lee, Commissioner Helen Goreham, Katy Allen (GDOT), Todd Long (GRTA), and Bryant Poole (GDOT). The CID will host the presentations in the Suite. The tentative date set by Faye DiMassimo and Lanie is Friday, October 22nd 9-2 with lunch provided. As mentioned above, many meetings are set for October to hear public's input on **County SPLOST**, moving toward an anticipated vote in March. When a list of projects is available the CID will receive it. Joel reminded CDOT that in the last Master Plan, the project that had the greatest impact on reducing traffic in the area was the **Extension of the South Barrett Parkway (*Barrett Reliever*)** and there was conversation about including it in the next SPLOST. Commissioner-Elect JoAnn Birrell reported that the county has **eleven county gateway signs** and CDOT has put them back up "up for adoption" to maintain

Mason announced that the next meeting is October 26 at 7:30 A.M.

With no further business, the meeting was adjourned at 8:40 A.M.

APPROVED BY THE BOARD this _____ day of _____, 2010.

Lanie Shipp, Executive Director